

**COMMUNITY DEVELOPMENT ADMINISTRATION  
LABOR STANDARDS REGULATIONS INFORMATION**

<b>PROJECT NAME:</b>  _____	<b>PROJECT LOCATION:</b>  _____
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The following Labor Standards requirements were discussed, and reviewed with \_\_\_\_\_, representing \_\_\_\_\_, who will undertake this project.

1. Prevailing wages as per the Davis-Bacon Act must be paid on this project. Required wage rates are contained in the Wage Decision # (with date) \_\_\_\_\_.

**Note: Federal Labor Standards Provisions apply to the General Contractor and all Subcontractors on this project.**

2. Overtime provisions as per the Contract Work Hours and Safety Standards Act must be followed. Time and a half must be paid to any worker employed in excess of 40 hours in one week.
3. A listing of Contractors to be utilized on this project must be provided to the Commercial District Manager. Any debarred, suspended, or ineligible contractors may not be used.
4. Davis-Bacon Language (HUD 4010 Form) must be included in all project contractors, lower tier contracts included.
5. Liquidated damages of \$10/day may be assessed for each violation of the Contract Work Hours and Safety Standards Act.
6. Withholding of payment may occur if all applicable provisions are not followed.
7. The St. Louis Development Corporation (SLDC) Labor Standards Compliance Officer must be informed of the start and end of construction dates on the project.
8. Only trades indicated in the Wage Determination can be utilized on the project. A Request for Additional Classifications will be needed for any non-listed trade.
9. The Project Wage Rate Sheet and Employee Rights Poster must be prominently displayed on the job site.
10. Employees must be paid on a weekly basis.

- **Payrolls must be submitted to Commercial District Manager on a weekly basis**
- **On-Site interviews will be conducted by the Labor Standards Compliance Officer.**
- **Proper certification of Apprentices will be required whenever apprentices are employed.**
- **Under paid worker must be paid proper wages through wage restitution.**
- **Wage Restitution may be due to employees for failure to observe the proper ratio of Journeyman to Apprentice, or for allowing Apprentices to work alone.**

The following material was provided to the Developer/General Contractor on this project.

- Wage Determination**
- Employee Rights Poster**
- Payroll Form WH347**
- Federal Labor Standards Provisions HUD 4010**
- Sample Payrolls**

It is acknowledged that the aforementioned Labor Standards Regulations Information was discussed and the related documents were transmitted.

\_\_\_\_\_ of \_\_\_\_\_  
(Print Name) (Firm)

\_\_\_\_\_ (Date)

\_\_\_\_\_  
Pre Award Official Signature